

Mr John Smith
The Colours Practice
123 High Street
Anytown
Anyplace
AB12 3CD

31 January 2007

Dear Mr Smith

Please find enclosed the monthly reports for your April 2007 payrun.

For your convenience, I have summarised below the critical totals for the month:

Total gross pay for the month:		£12,433.44
Total overtime pay for the month:		£0.00
Amount to pay to Inland Revenue:		
	Net NI	-£383.33
	Tax	£1,777.06
	Total	£1,393.73
Amount to send to NHS Pensions Agency		£1,112.03
Amount to send to Standard Life etc.		£0.00
Total of net wages paid:		£9,426.03
Amount reimbursable from GMS budget:		£0.00
Total cost of Registrar(s) met by Health Authority:		£7,342.43
Total of non-payroll items:		£0.00
Net cost to Practice:		£4,589.36

Many thanks.

Yours sincerely

Susan Jenkinson
Payroll Manager